

# Forward Plan

## March - June 2012

**Keith R Mitchell CBE**

Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 15 February 2012*

Working for you



**OXFORDSHIRE  
COUNTY COUNCIL**  
[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online<sup>1</sup>.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance, Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance, (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

<sup>2</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

<sup>3</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Local Enterprise Partnership; Law &amp; Governance; members' services; HR; ICT; policy &amp; partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Education &amp; Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Education &amp; Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance &amp; Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth &amp; Infrastructure</i> Councillor Lorraine Lindsay-Gale</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management; flooding – Planning Authority/planning policy role; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police &amp; Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; and Council policy co-ordination breaking the cycle of deprivation; drugs and alcohol awareness; community cohesion; equalities and social inclusion; voluntary and community sector; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Safer &amp; Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Melinda Tilley</p>	<p>Primary &amp; secondary schools; special schools; pupil services; school transport; music services</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Strategic transport planning; implementation of schemes for transport; highways; traffic and parking; flooding – lead local Flood Authority role and engineering/technical matters; road safety; public passenger transport and access to the countryside</p>

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### **Delegated Powers of the Chief Executive - April 2012**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

*Decision Maker and Target Date:* Cabinet, 17 April 2012

*Consultations:* N/A

*Report By:* Head of Law & Governance

*Contact:* Sue Whitehead, Committee Services Manager Tel: (01865) 810262

*Ref:* 2011/208

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### **Appointments 2012/13**

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's executive functions.

*Decision Maker and Target Date:* Cabinet, 19 June 2012

*Consultations:* N/A

*Report By:* County Solicitor & Monitoring Officer

*Contact:* Sue Whitehead, Committee Services Manager Tel: (01865) 810262,

Geoff Malcolm, Committee Officer Tel: (01865) 815904 Ref: 2012/010

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## ***CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL***

### **Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2011**

Quarterly Performance Monitoring report.

*Decision Maker and Target Date:* Cabinet, 13 March 2012

*Consultations:* N/A

*Report By:* County Council Management Team

*Contact:* Alexandra Bailey, Senior Performance & Improvement Manager Tel:

(01865) 816384

*Ref:* 2011/186

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### **Hampshire and Oxfordshire County Council ICT Partnership**

To seek approval of the ICT Partnership Agreement between Hampshire County Council and Oxfordshire County Council. A framework arrangement to work collaboratively on joint ICT projects approved by a Joint Board. Previously considered by Cabinet on 20 December 2011 item 2011/149.

*Decision Maker and Target Date:* Deputy Leader, 13 March 2012

*Consultations:* N/A

*Report By:* Head of ICT Business Delivery

*Contact:* Graham Shaw, Head of ICT Business Delivery Tel: 07939069084

*Ref:* 2012/029

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### **Establishment Review - May 2012**

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

*Decision Maker and Target Date:* Cabinet, 22 May 2012

*Consultations:* N/A

*Report By:* Head of Human Resources

*Contact:* Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

*Ref:* 2011/219

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### **Corporate Plan Performance and Risk Management Report for the 4th Quarter 2011**

Quarterly Performance Monitoring report.

*Decision Maker and Target Date:* Cabinet, 19 June 2012

*Consultations:* N/A

*Report By:* County Council Management Team

*Contact:* Alexandra Bailey, Senior Performance & Improvement Manager Tel:  
(01865) 816384

*Ref:* 2012/008

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## **CABINET MEMBER: ADULT SERVICES**

### **The Personalisation Budget**

To receive an update on the current position in relation to the personalisation budget with a view to recommending the report to Council for information.

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: N/A*

*Report By: Director for Social & Community Services*

*Contact: Robyn Noonan, Strategic & Performance Service Manager Tel: (01865) 323664 Ref: 2011/217*

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### **Renewed Section 75 Agreement with Oxfordshire PCT**

To grant delegated powers to Directors and s151 officers to develop and sign off the Section 75 agreements.

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: N/A*

*Report By: Director for Social & Community Services*

*Contact: John Pearce, Service Manager, Strategic Commissioning Tel: (01865) 323619 Ref: 2012/013*

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### **Health & Wellbeing and Social Care: New Roles for Local Authorities**

To consider the changes to health and wellbeing and social care, and to discuss the future direction they may wish the Council to take.

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: N/A*

*Report By: Director of Public Health*

*Contact: Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707 Ref: 2012/030*

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**CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)**

**Supporting People Annual Plan 2012/13**

To seek approval of the strategy for 2012-16 and of the Annual Plan for 2012/13.

*Decision Maker and Target Date:* Cabinet Member for Adult Services, 23 March 2012

*Consultations:* Service providers and other stakeholders in Oxfordshire.

*Report By:* Supporting People Programme Manager

*Contact:* Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2011/187

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**CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES**

**Chill Out Fund 2012/13 - April 2012**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* Cabinet Member for Children, Education & Families, 23 April 2012

*Consultations:* N/A

*Report By:* Area Service Manager - Youth (Central)

*Contact:* Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2012/016

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**Chill Out Fund 2012/13 - May 2012**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* Cabinet Member for Children, Education & Families, 14 May 2012

*Consultations:* N/A

*Report By:* Area Service Manager - Youth (Central)

*Contact:* Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2012/017

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## **Progress Report on CLA and Leaving Care**

To note progress and issues in relation to the Children and Young People in the Council's care.

*Decision Maker and Target Date:* Cabinet, 22 May 2012

*Consultations:* Children in Care, Council and Corporate Parenting Panel

*Report By:* Interim Director for Children, Education & Families

*Contact:* Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098

*Ref:* 2011/220

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## **Chill Out Fund 2012/13 - June 2012**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* Cabinet Member for Children, Education & Families, 11 June 2012

*Consultations:* N/A

*Report By:* Area Service Manager - Youth (Central)

*Contact:* Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

*Ref:* 2012/018

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## ***CABINET MEMBER: FINANCE & PROPERTY***

### **2011/12 Financial Monitoring & Business Strategy Delivery Report - January 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 13 March 2012

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2011/185

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### **Academies and Pension Costs**

The Cabinet are asked to express their view on allowing Academy Schools to be pooled with the County Council when calculating contributions to LGPS Fund, to enable the Pension Fund Committee to make an informed decision at its meeting on 16 March 2012.

### **Joint Responsibility: Cabinet Member for Finance & Property and Cabinet Member for Schools Improvement**

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: N/A*

*Report By: Assistant Chief Executive & Chief Finance Officer*

*Contact: Sean Collins, Service Manager (Pensions, Insurance & Money Management) Tel: (01865) 797190 Ref: 2012/027*

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### **Approval of Contract Award Decision for Property & Facilities Management Procurement of External Services Project**

To seek approval of the Contract Award decision made by the Project Board for the Property & Facilities Management Procurement of External Services.

*Decision Maker and Target Date: Cabinet, 23 March 2012*

*Consultations: N/A*

*Report By: Deputy Director for Environment & Economy - Growth & Infrastructure*

*Contact: Roger Dyson, Project Manager Tel: (01865) 818776, Romina Peddis, Project Co-ordinator Tel: (01865) 815714 Ref: 2011/031*

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### **2011/12 Financial Monitoring & Business Strategy Delivery Report - February 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date: Cabinet, 17 April 2012*

*Consultations: N/A*

*Report By: Assistant Chief Executive & Chief Finance Officer*

*Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2011/207*

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## **2011/12 Financial Monitoring & Business Strategy Delivery Report - April 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 19 June 2012

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2012/006

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## **Provisional 2011/12 Revenue and Capital Outturn**

To consider the 2011/12 outturn report and agree carry forwards and virements.

*Decision Maker and Target Date:* Cabinet, 19 June 2012

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971

*Ref:* 2012/007

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## **CABINET MEMBER: GROWTH & INFRASTRUCTURE**

### **Oxfordshire Minerals and Waste Plan: Minerals and Waste Core Strategy Proposed Submission Document**

To recommend Council to agree the Minerals and Waste Core Strategy Proposed Submission Document for publication for comment and submission to the Secretary of State for examination.

*Decision Maker and Target Date:* Cabinet, 13 March 2012

*Consultations:* Public consultation on Draft Minerals and Waste Planning Strategies September - October 2011

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544

*Ref:* 2011/190

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## **Oxfordshire Minerals and Waste Development Scheme**

To seek approval for a revised Oxfordshire Minerals and Waste Development Scheme to set a programme for the Minerals and Waste Development Framework for the period 2012-2015.

*Decision Maker and Target Date:* Cabinet Member for Growth & Infrastructure,  
25 April 2012

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865)  
815544 Ref: 2012/025

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## **CABINET MEMBER: POLICE & POLICY CO-ORDINATION**

### **Equalities Policy and Objectives**

To agree the Council's Equality Policy and Objectives 2012-2017 following consultation, to meet legislative requirements to publish equality objectives by 6 April 2012.

*Decision Maker and Target Date:* Cabinet, 13 March 2012

*Consultations:* Draft policy and objectives will be consulted on with a range of internal and external stakeholders prior to the decision.

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Ben Threadgold, Senior Policy & Performance Officer Tel: (01865)  
328219 Ref: 2012/004

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### **Big Society Active Communities Grants - February 2012**

To consider applications received before 29 February 2012.

*Decision Maker and Target Date:* Cabinet Member for Police & Policy  
Coordination, 17 April 2012

*Consultations:* N/A

*Report By:* Senior Policy & Improvement Manager

*Contact:* Maggie Scott, Senior Policy & Improvement Manager Tel: (01865)  
816081 Ref: 2011/197

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## **Big Society Fund - April 2012**

To consider bids to the Big Society Fund from the fourth wave of applications and agree which bids to award funding. Bids may also include applications for asset transfer.

*Decision Maker and Target Date:* Cabinet, 17 April 2012

*Consultations:* N/A

*Report By:* Senior Performance & Improvement Manager

*Contact:* Kathrin Luddecke, Policy & Performance Officer Tel: (01865) 323965

*Ref:* 2012/015

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## **CABINET MEMBER: SAFER & STRONGER COMMUNITIES**

### **Oxfordshire Museums Strategy**

To approve the Oxfordshire Museums Strategy as devised by Oxford University, Oxfordshire County Council, Oxford City Council and Cherwell District Council to create a shared vision for the future of Oxfordshire's museum collections.

*Decision Maker and Target Date:* Cabinet, 13 March 2012

*Consultations:* Internal to those compiling the strategy and with other holders of significant collections across the County.

*Report By:* Director for Social & Community Services

*Contact:* Carol Anderson, Museum Service Manager Tel: (01993) 814105

*Ref:* 2011/195

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### **Shared Trading Standards Service**

To consider approval to proceed with a shared Trading Standards Service model.

*Decision Maker and Target Date:* Cabinet, 13 March 2012

*Consultations:* N/A

*Report By:* Acting Head of Trading Standards & Community Safety

*Contact:* Sarah Langley, Interim Group Manager Tel: (01865) 815606

*Ref:* 2011/193

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**CABINET MEMBER: SCHOOLS IMPROVEMENT**

**Extension of Age Range at Woodeaton Manor School**

If objections to the public consultation are received, to decide whether to issue a statutory notice to extend the age range of Woodeaton Manor School.

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: Full statutory and informal consultations.*

*Report By: Interim Director for Children, Education & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/162*

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**St Edburgs CE Aided Primary School**

If objections to the statutory proposal are received, to consider representations and decide whether to extend the age range of, and expand onto a new site, St Edburgs CE Aided Primary School, Bicester.

*Decision Maker and Target Date: Cabinet, 17 April 2012*

*Consultations: Full statutory and informal consultations*

*Report By: Interim Director for Children, Education & Families*

*Contact: Allyson Milward, Pupil Place Planning Service Manager - School Organisation and Planning Tel: (01865) 816447 Ref: 2011/135*

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**St Edburgs CE Aided Primary School**

If no objections to the statutory proposal are received, to decide whether to extend the age range of, and expand onto a new site, St Edburgs CE Aided Primary School, Bicester.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 23 April 2012*

*Consultations: Full statutory and informal consultations*

*Report By: Interim Director for Children, Education & Families*

*Contact: Allyson Milward, Pupil Place Planning Service Manager - School Organisation and Planning Tel: (01865) 816447 Ref: 2011/134*

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## **Proposal to Move the Organisation Oxfordshire's Outdoor Centres to a Trust Model**

To seek permission to consult on these proposals.

*Decision Maker and Target Date:* Cabinet, 22 May 2012

*Consultations:* N/A

*Report By:* Interim Director for Children, Education & Families

*Contact:* Claudia Wade, Educational Transformation Manager Tel: (01865) 328565, Charlotte Christie, Co-ordinator for Educational Leadership & Projects Tel: (01865) 797218 Ref: 2011/216

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## **CABINET MEMBER: TRANSPORT**

### **Frideswide Square, Oxford - Transport and Public Realm Scheme**

To approve a single option for detailed design and construction.

*Decision Maker and Target Date:* Cabinet, 13 March 2012

*Consultations:* Extensive consultation has been undertaken with stakeholders and interest groups throughout design process

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460 Ref: 2012/012

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### **Higham Way Traffic Regulation Order (TRO)**

To seek permission to implement double yellow lines along the length of Higham Way, Banbury.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Report to include feedback on consultation

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Phil Eddy, Group Engineer Tel: (01865) 815325 Ref: 2011/214

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## **Introduction of Off Road Cycle Track Along Eastern Side of Banbury Road from Railway Bridge to 5 Arm Roundabout**

To allow the change of designation for the pavement along this section from footpath to shared use to allow an off road cycle track.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Frontagers, Key Stakeholders, local Councillors and e-consultation

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Mark Gregory, Transport Planner Tel: (01865) 810461 Ref: 2011/181

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## **Oxford, Magdalen Road - Proposed Controlled Parking Zone**

To seek approval for introduction of parking controls and permits.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Local community via public notices - directly with emergency services and other stakeholders

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942 Ref: 2011/202

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## **Oxford, Divinity Road - Proposed Controlled Parking Zone**

To seek approval for introduction of parking controls.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Local community via public notices - directly with emergency services and other stakeholders

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942 Ref: 2011/203

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## **Bus Service Subsidies**

Decisions are required on future bus subsidy contracts for routes serving Henley-on-Thames, Wallingford, Didcot and surrounding villages to commence in June 2012, along with any contracts elsewhere in the County for which a decision is required.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Local communities via public notices plus County Councillors, Parish Councils and other stakeholders by letter or email. Also open meeting held in Wallingford.

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* John Wood, Assistant Public Transport Officer Tel: (01865) 815802 Ref: 2011/209

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## **Rights of Way Improvement Plan**

To seek to:

- (i) extend the validity date of the current Rights of Way Improvement Plan by two years to March 2014; and
- (ii) authorise development of a replacement RoWIP.

*Decision Maker and Target Date: Cabinet Member for Transport, 22 March 2012*

*Consultations: N/A - apart from an agenda item at Local Access Forum and Rights of Way Monitoring Group meetings*

*Report By: Deputy Director for Environment & Economy - Growth & Infrastructure*

*Contact: Paul Harris, Countyside Information & Access Officer Tel: (01865) 810206 Ref: 2012/005*

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## **Oxford Fairfax Avenue/Purcell Road Pedestrian/Cycle Link**

To seek authorisation to carry out physical improvements to the link between Marston Recreation Ground (Croft Road/Rippington Drive/Fairfax Ave) and Ferry Lane/Purcell Road.

*Decision Maker and Target Date: Cabinet Member for Transport, 22 March 2012*

*Consultations: Stakeholder consultation was carried out in 2009*

*Report By: Deputy Director for Environment & Economy - Highways & Transport*

*Contact: Victoria Butterworth, Assistant Transport Planner Tel: (01865) 810414 Ref: 2012/019*

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## **Garsington Lower Farm Bus Stop**

To recommend that the bus stop stays in current location.

*Decision Maker and Target Date: Cabinet Member for Transport, 22 March 2012*

*Consultations: Already consulted with frontages and Parish Council.*

*Report By: Deputy Director for Environment & Economy - Highways & Transport*

*Contact: David Taylor, Public Transport Development Manager Tel: (01865) 816519 Ref: 2012/031*

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## **Proposed Framework for Spending Supporting Community Transport Grant Funding**

To seek approval of a framework for spending government funding awards received for supporting community transport.

*Decision Maker and Target Date: Cabinet, 17 April 2012*

*Consultations: Stakeholder consultation with Age UK, unlimited, existing community transport schemes, and others*

*Report By: Deputy Director for Environment & Economy - Highways & Transport*

*Contact: Joy White, Senior Transport Planner Tel: (01865) 815882 Ref: 2012/020*

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### **Marston Road Outbound Cycle Lane**

To seek approval to reconfigure on-street parking arrangements to facilitate an outbound cycle lane.

*Decision Maker and Target Date: Cabinet Member for Transport, 25 April 2012*

*Consultations: Traffic regulation order change.*

*Report By: Deputy Director for Environment & Economy - Highways & Transport*

*Contact: Ben Smith, Assistant Transport Planner Tel: (01865) 815621*

*Ref: 2012/009*

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### **Walton Street, Oxford - Parking Changes for Jericho Health Centre**

To seek approval for amendments to parking on Walton Street and Jericho Street following relocation of Jericho Health Centre.

*Decision Maker and Target Date: Cabinet Member for Transport, 25 April 2012*

*Consultations: Traffic Regulation Order change*

*Report By: Deputy Director for Environment & Economy - Highways & Transport*

*Contact: David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*

*Ref: 2012/021*

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### **Minor Speed Limit Alterations**

To seek approval for several minor speed limit changes required because of local developments.

*Decision Maker and Target Date: Cabinet Member for Transport, 25 April 2012*

*Consultations: Speed limit order change*

*Report By: Deputy Director for Environment & Economy - Highways & Transport*

*Contact: Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704*

*Ref: 2012/022*

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### **West Way/Botley Road Junction Remodelling - Consequential Changes to Traffic Orders**

To seek approval for amendments to permitted and prescribed turns because of the remodelling of the junction.

*Decision Maker and Target Date: Cabinet Member for Transport, 25 April 2012*

*Consultations: Traffic Regulation Order*

*Report By: Deputy Director for Environment & Economy - Highways & Transport*

*Contact: David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*

*Ref: 2012/023*

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**Proposed Waiting Restrictions: Bladon and Kingham Station, West Oxfordshire**

To seek approval for results of supplementary consultation following decision of February Cabinet Member for Transport meeting.

*Decision Maker and Target Date:* Cabinet Member for Transport, 25 April 2012  
*Consultations:* Traffic regulation order change  
*Report By:* Deputy Director for Environment & Economy - Highways & Transport  
*Contact:* Mike Horton, Principal Traffic Technician (Regulations) Tel: (01865) 810504  
Ref: 2012/024

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**Cherwell, Vale, West Oxfordshire, Disabled Bay Changes & Oxford CPZ Exclusions**

To consider any objections and approve the changes.

*Decision Maker and Target Date:* Cabinet Member for Transport, 25 April 2012  
*Consultations:* 9th February 2012 to 2nd March 2012  
*Report By:* Deputy Director for Environment & Economy - Highways & Transport  
*Contact:* Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978  
Ref: 2012/028

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## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan.*

### Cabinet - 13 March 2012

- **Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2011** 2011/186  
*Alexandra Bailey, Senior Performance & Improvement Manager  
 Tel: (01865) 816384*
- **The Personalisation Budget** 2011/217  
*Robyn Noonan, Strategic & Performance Service Manager Tel:  
 (01865) 323664*
- **Renewed Section 75 Agreement with Oxfordshire PCT** 2012/013  
*John Pearce, Service Manager, Strategic Commissioning Tel:  
 (01865) 323619*
- **Health & Wellbeing and Social Care: New Roles for Local Authorities** 2012/030  
*Dr Jonathan McWilliam, Director of Public Health Tel: (01865)  
 336707*
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - January 2012** 2011/185  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Academies and Pension Costs** 2012/027  
*Sean Collins, Service Manager (Pensions, Insurance & Money  
 Management) Tel: (01865) 797190*
- **Oxfordshire Minerals and Waste Plan: Minerals and Waste Core Strategy Proposed Submission Document** 2011/190  
*Peter Day, Minerals and Waste Policy Team Leader Tel:  
 (01865) 815544*
- **Equalities Policy and Objectives** 2012/004  
*Ben Threadgold, Senior Policy & Performance Officer Tel:  
 (01865) 328219*
- **Oxfordshire Museums Strategy** 2011/195  
*Carol Anderson, Museum Service Manager Tel: (01993)  
 814105*
- **Shared Trading Standards Service** 2011/193  
*Sarah Langley, Interim Group Manager Tel: (01865) 815606*
- **Extension of Age Range at Woodeaton Manor School** 2011/162  
*Barbara Chillman, Principal Officer - School Organisation and  
 Planning Tel: (01865) 816459*
- **Frideswide Square, Oxford - Transport and Public Realm Scheme** 2012/012  
*John Disley, Strategic Manager Policy & Strategy Tel: (01865)  
 810460*

## Cabinet - 23 March 2012

- **Approval of Contract Award Decision for Property & Facilities Management Procurement of External Services Project** 2011/031  
*Roger Dyson, Project Manager Tel: (01865) 818776, Romina Peddis, Project Co-ordinator Tel: (01865) 815714*

## Cabinet - 17 April 2012

- **Delegated Powers of the Chief Executive - April 2012** 2011/208  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - February 2012** 2011/207  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Big Society Fund - April 2012** 2012/015  
*Kathrin Luddecke, Policy & Performance Officer Tel: (01865) 323965*
- **St Edburges CE Aided Primary School** 2011/135  
*Allyson Milward, Pupil Place Planning Service Manager - School Organisation and Planning Tel: (01865) 816447*
- **Proposed Framework for Spending Supporting Community Transport Grant Funding** 2012/020  
*Joy White, Senior Transport Planner Tel: (01865) 815882*

## Cabinet - 22 May 2012

- **Establishment Review - May 2012** 2011/219  
*Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*
- **Progress Report on CLA and Leaving Care** 2011/220  
*Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098*
- **Proposal to Move the Organisation Oxfordshire's Outdoor Centres to a Trust Model** 2011/216  
*Claudia Wade, Educational Transformation Manager Tel: (01865) 328565, Charlotte Christie, Co-ordinator for Educational Leadership & Projects Tel: (01865) 797218*

## Cabinet - 19 June 2012

- **Appointments 2012/13** 2012/010  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262, Geoff Malcolm, Committee Officer Tel: (01865) 815904*

## The Forward Plan

- **Corporate Plan Performance and Risk Management Report for the 4th Quarter 2011** 2012/008  
*Alexandra Bailey, Senior Performance & Improvement Manager  
Tel: (01865) 816384*
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - April 2012** 2012/006  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Provisional 2011/12 Revenue and Capital Outturn** 2012/007  
*Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971*

### Deputy Leader - 13 March 2012

- **Hampshire and Oxfordshire County Council ICT Partnership** 2012/029  
*Graham Shaw, Head of ICT Business Delivery Tel: 07939069084*

### Cabinet Member for Adult Services - 23 March 2012

- **Supporting People Annual Plan 2012/13** 2011/187  
*Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858*

### Cabinet Member for Children, Education & Families - 23 April 2012

- **Chill Out Fund 2012/13 - April 2012** 2012/016  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### Cabinet Member for Children, Education & Families - 14 May 2012

- **Chill Out Fund 2012/13 - May 2012** 2012/017  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### Cabinet Member for Children, Education & Families - 11 June 2012

- **Chill Out Fund 2012/13 - June 2012** 2012/018  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### **Cabinet Member for Growth & Infrastructure - 25 April 2012**

- **Oxfordshire Minerals and Waste Development Scheme** 2012/025  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*

### **Cabinet Member for Police & Policy Coordination - 17 April 2012**

- **Big Society Active Communities Grants - February 2012** 2011/197  
*Maggie Scott, Senior Policy & Improvement Manager Tel: (01865) 816081*

### **Cabinet Member for Schools Improvement - 23 April 2012**

- **St Edburgs CE Aided Primary School** 2011/134  
*Allyson Milward, Pupil Place Planning Service Manager - School Organisation and Planning Tel: (01865) 816447*

### **Cabinet Member for Transport - 22 March 2012**

- **Higham Way Traffic Regulation Order (TRO)** 2011/214  
*Phil Eddy, Group Engineer Tel: (01865) 815325*
- **Introduction of Off Road Cycle Track Along Eastern Side of Banbury Road from Railway Bridge to 5 Arm Roundabout** 2011/181  
*Mark Gregory, Transport Planner Tel: (01865) 810461*
- **Oxford, Magdalen Road - Proposed Controlled Parking Zone** 2011/202  
*David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*
- **Oxford, Divinity Road - Proposed Controlled Parking Zone** 2011/203  
*David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*
- **Bus Service Subsidies** 2011/209  
*John Wood, Assistant Public Transport Officer Tel: (01865) 815802*
- **Rights of Way Improvement Plan** 2012/005  
*Paul Harris, Countyside Information & Access Officer Tel: (01865) 810206*
- **Oxford Fairfax Avenue/Purcell Road Pedestrian/Cycle Link** 2012/019  
*Victoria Butterworth, Assistant Transport Planner Tel: (01865) 810414*
- **Garsington Lower Farm Bus Stop** 2012/031  
*David Taylor, Public Transport Development Manager Tel: (01865) 816519*

## Cabinet Member for Transport - 25 April 2012

- **Marston Road Outbound Cycle Lane** 2012/009  
*Ben Smith, Assistant Transport Planner Tel: (01865) 815621*
- **Walton Street, Oxford - Parking Changes for Jericho Health Centre** 2012/021  
*David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*
- **Minor Speed Limit Alterations** 2012/022  
*Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704*
- **West Way/Botley Road Junction Remodelling - Consequential Changes to Traffic Orders** 2012/023  
*David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*
- **Proposed Waiting Restrictions: Bladon and Kingham Station, West Oxfordshire** 2012/024  
*Mike Horton, Principal Traffic Technician (Regulations) Tel: (01865) 810504*
- **Cherwell, Vale, West Oxfordshire, Disabled Bay Changes & Oxford CPZ Exclusions** 2012/028  
*Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978*